

***SUNSET LAKES HOMEOWNERS' ASSOCIATION, INC.***

**Board of Directors Meeting Minutes**

**February 7, 2017**

**Grace Lutheran Church, MI**

**Call to Order:** Bertha Perrin called the meeting to order at 7:01 pm.

**Quorum:** In attendance were Bertha Perrin, Dave Cheney, Bill Hillberg, and Linda Stasik. Van Moore of APM was also present.

**Approval of Meeting Minutes:** **Motion** by Dave Cheney, **seconded** by Bertha Perrin to approve the minutes of the January 17, 2017 board meeting as corrected. All in favor.

**Treasurer's Report:** Bill Hillberg read the January Reserves and invoiced expenditures from the Treasurer's Report. **Motion** by Linda Stasik, **seconded** by Bertha Perrin to accept the reconciled Treasurer's Report as presented. All in favor.

**2017-2018 Board Assignments:** **Motion** by Dave Cheney, **seconded** by Bill Hillberg that the following board assignments be made for 2017:

President – Dave Cheney

Vice President –

Treasurer – Bertha Perrin

Secretary – Linda Stasik

Member at Large – Bill Hillberg

All in favor.

**ARC** – No report.

**President's Comment:** Newly appointed Dave Cheney spoke about some of the things that were accomplished last year. He said that he'd like to start the Budget approval process earlier in the year and asked each board member to agree to do something specific over the next year. He said he would work on "safety and security," Bill Hillberg said he would work on reviewing and revising the SLHOA documents. Linda Stasik said she would work on better communication, perhaps through a newsletter and Bertha Perrin would let him know what she would do at a later date.

**Appointment to Board:** Two homeowners, Ashley Hammond and Hunter Hastings spoke on their desire to join the board. The Board appointed Ashley, 3-1, to the open position. The Board then asked Hunter if he would be willing to serve on the ARC committee. The Board will recommend him to a position on the ARC.

## **Old Business/Action Items Update:**

HOA CD's: Motion by Bertha Perrin, seconded by Dave Cheney to transfer some of our holdings as follows:

- 1) Mutual of Omaha CD – balance \$110,679. Liquidate CD and transfer to Sunrise bank with a \$195 fee.
- 2) Mutual of Omaha Account – balance \$111,488. Close account and transfer to FCB.
- 3) Mutual of Omaha Account – balance \$152,031. Transfer \$38,512 to FCB. All in favor.

Lake Restoration: Repairs on Lake A: We have not received any bids from landscaping companies to repair the shore line damage on Lake A. Van will get them for next month's meeting. Van will also resend out bids for the 4 small lakes left. Generally, the cost of the shoreline treatment costs about \$45-48 per linear foot.

Mowing common areas: BGM gave quote for extra mowing around the lakes. \$500 extra for Killarney Lake. Can't mow right now because of erosion.

Sunward Drive drainage ditch: We have two bids for cleaning out the ditch that runs parallel to Courtney Parkway. \$100/house on one and \$110-120/house on the second. Van will get a third bid and send to us in an e-mail. **Motion** by Ashley Hammond, **seconded** by Dave Cheney to accept a ditch cleaning service not to exceed \$125/house and \$200 to clean out the culvert. All in favor.

South-side Sunward Drive drainage ditch: APM will send out letters to the houses on south side of Sunward Drive on the south side of the property. These homeowners are responsible for cleaning out the ditch themselves. Van will send a copy of the letter to each board member to review.

No Parking areas: No parking striping should be complete by our next meeting.

Pepper Trees: Bids for removal of pepper trees on the exercise paths was tabled until next month.

Palm Tree trimming: Trimming of the queen palms on common property is now complete.

Street striping: investigate possibility of striping two exits lanes out of the property.

Protective Post: consider installing a post over the gray water main supply line on the south side of the entrance so that it is not run over by cars and damaged.

Walk way post: consider installing a post in each of the walk-in entrances to discourage golf cart traffic.

Bridge walkway: Walkway bridge near Bill Hillberg's house needs to be repaired.

Tropical Trail Burm: We need to get three quotes on cleaning up the burm along Tropical Trail. Mowing, tree trimming and clean-up.

**New Business:**

**Spray Services:** Black's has our contract to spray for ants and bugs. We need to call Carlos with specific complaints and they will come and spray. BGM sprays the area for weeds.

**Comments from the floor:**

**Next Meeting: TBD**

**Adjournment:** Motion by Dave Cheney, **seconded** by Linda Stasik to adjourn, all in favor. Meeting adjourned at 9:33.

Linda Stasik  
Secretary